

## Bromcom School Autumn Census 5<sup>th</sup> October 2023

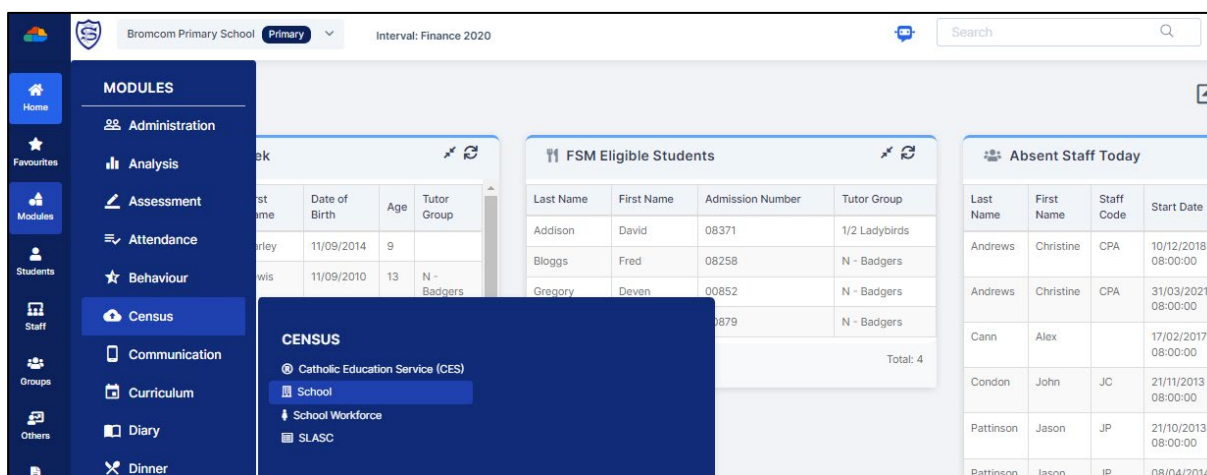
Dear Colleague

We would like to draw your attention to the following important school census information which is informed by current guidance from the [DfE](#).

Any further updates will be shared via email and posted in the news section of the School ICT website: <https://www.schoolicts.co.uk/latest-news/>.

### Accessing the Return

**Modules > Census > School**



### Census Dates

Census Date	05/10/2023		
Item	Date From	Date to	Notes
Attendance	10/04/2023	31/07/2023	
Exclusions	01/01/2023	31/07/2023	2 Terms collected
Alternative Provision	18/05/2023	05/10/2023	
FAM (Funding and Monitoring)	01/08/2023	05/10/2023	
Learning Aims	01/08/2022	05/10/2023	
Free School Meals*	19/05/2023	05/10/2023	
<b>*Only collected for on roll pupils not leavers</b>			

## DfE Submission Deadline

**Wednesday 1<sup>st</sup> November**

Your Local Authority may have an earlier deadline, please contact them for further details.

## New Data Items

### Sex and Gender Identity

The **gender** data item has been renamed to the new **sex** data item. The change from gender to sex is being rolled out across all DfE collections over the next year or so.

The sex data item is a statutory value which identifies the sex of a person as assigned at birth and is recognised in law on a mandatory basis.

The gender identity data item was introduced in 2022/2023 so schools, children's homes, local authorities and other institutions can record gender identity for local use, should they wish to. The DfE will not collect this data item.

## Documentation to Aid with Completing the Return

We have uploaded the latest Bromcom guidance to the customer portals. You can also access their full census guidance and book onto the Bromcom training webinars [here](#).

Please see the links below to access the latest information.

### turn IT on Link:

- [Customer Portal](#)

### School ICT Links:

- [Census Guidance](#)
- [Error & Resolution Guide](#)
- [Dates of Birth & Curriculum Years](#)

## Known Issues

When you open the census screen in Bromcom a pop-up window will advise of any current known issues.

## Data Items Included in this Return

Full details of what is included in each return can be found via [DfE spreadsheet](#).

## Need further help?

Our Helpdesks are open from 08:00 until 17:00 so please do not hesitate to give us a call or log a ticket and we will help with your query.

### **turn IT on**

Portal: <https://portal.turniton.co.uk/>

Phone number: 01865 597620 - Option 2

Email: [mis.support@turniton.co.uk](mailto:mis.support@turniton.co.uk)

### **School ICT**

Portal: <https://my.schoolicts.co.uk/>

Phone number: 0345 222 6802 - Option 1

Email: [helpdesk@schoolsict.co.uk](mailto:helpdesk@schoolsict.co.uk)