



Bromcom School Spring Census 18th January 2024

Dear Colleague

We would like to draw your attention to the following important school census information which is informed by current guidance from the [DfE](#).

Any further updates will be shared via email. School ICT customers can also check the news section at <https://www.schoolicts.co.uk/latest-news/>.

Accessing the Return

Modules > Census > School

Census Dates

Census Date		18/01/2024		
Item		Date from	Date to	Notes
Attendance		Start of Autumn Term		31/12/2023
Exclusions		10/04/2023		31/12/2023
Alternative Provision		05/10/2023		18/01/2024
FAM (Funding and Monitoring)		01/08/2023		18/01/2024
Learner Support		01/08/2023		18/01/2024
Free School Meals Eligibility*		06/10/2023		18/01/2024
*Only collected for on roll pupils not leavers				

DfE Submission Deadline

Wednesday 14th February

Your Local Authority may have an earlier deadline, please contact them for further details.

Documentation to Aid with Completing the Return

We have uploaded the latest Bromcom guidance to our customer portals. You can also access their full census guidance and book onto the Bromcom training webinars [here](#).

Please see the links below to access the latest information.

turn IT on Link:

- [Customer Portal](#)

School ICT Links:

- [Census Guidance](#)
- [Error & Resolution Guide](#)
- [Dates of Birth & Curriculum Years](#)

Known Issues

When you open the census screen in Bromcom a pop-up window will advise of any current known issues.

Data Items Included in this Return

Full details of what is included in each return can be found via [DfE spreadsheet](#).

Need further help?

Our Helpdesks are open from 08:00 until 17:00 so please do not hesitate to give us a call or log a ticket and we will help with your query.

turn IT on

Portal: <https://portal.turniton.co.uk/>
Phone number: 01865 597620 - Option 2
Email: mis.support@turniton.co.uk

School ICT

Portal: <https://my.schoolicts.co.uk/>
Phone number: 0345 222 6802 - Option 1
Email: helpdesk@schoolicts.co.uk