

## February Schedule: -

Course Name	Course Date	Course Time
<a href="#">FMS Year End</a>	Friday 9th February	9.30am - 12.30pm
<a href="#">Administrator Intermediate Office User Primary</a>	Tues 27th February	9.30am - 12.30pm
<a href="#">Attendance Primary</a>	Weds 28th February	9.30am - 12.30pm

## March Schedule: -

Course Name	Course Date	Course Time
<a href="#">Academic Management Maintaining Student Classes and Timetables</a>	Tues 5th March	9.30am - 3.30pm
<a href="#">FMS Year End</a>	Weds 6th March	9.30am - 12.30pm
<a href="#">Cover</a>	Thurs 7th March	9.30am - 3.30pm
<a href="#">Administrator Secondary New Office User</a>	Tues 12th March	9.30am - 12.30pm
<a href="#">Personnel</a>	Thurs 14th March	9.30am - 3.30pm
<a href="#">Administrator Intermediate Office User Secondary</a>	Tues 19th March	9.30am - 12.30pm
<a href="#">Curriculum Management Using NOVA T (4 Days)</a>	Weds 20th March	9.30am - 3.30pm
<a href="#">Monitoring Attendance</a>	Thurs 21st March	9.30am - 12.30pm

**To book any of the above online training courses, please click the hyper linked course name or visit:**

**<https://www.schoolicts.co.uk/online-training> alternatively, for Distance Learning courses please visit: <https://learning.schoolicts>.**

## April Schedule: -

Course Name	Course Date	Course Time
<a href="#">Exams Organiser - 2 Days</a>	Tues 16th April	9.30am - 3.30pm
<a href="#">FMS Basic Central Schools</a>	Weds 17th April	9.30am - 12.30pm
<a href="#">Administrators Guide to NOVA</a>	Fri 19th April	9.30am - 12.30pm
<a href="#">Administrator - Primary New Office User</a>	Mon 29th April	9.30am - 12.30pm
<a href="#">Summer Census - Primary</a>	Tues 30th April	1pm - 4pm

## May Schedule: -

Course Name	Course Date	Course Time
<a href="#">Summer Census - Secondary</a>	Weds 1st May	1pm - 4pm
<a href="#">Summer Census - Primary</a>	Weds 1st May	9.30am - 12.30pm
<a href="#">Standard Reporting</a>	Weds 1st May	9.30am - 3.30pm
<a href="#">Summer Census - Secondary</a>	Thurs 2nd May	9.30am - 12.30pm
<a href="#">Preparing for a New School Year - Secondary</a>	Fri 3rd May	9.30am - 3.30pm
<a href="#">Assessment Essential Skills - 2 Days</a>	Weds 8th May	9.30am - 4pm
<a href="#">Key Stage Entry Explained</a>	Tues 14th May	9.30am - 12.30pm
<a href="#">FMS Basic Bank Account Schools</a>	Weds 15th May	9.30am - 12.30pm
<a href="#">Extended Reporting</a>	Tues 21st May	9.30am - 3.30pm
<a href="#">Attendance - Primary</a>	Weds 22nd May	9.30am - 12.30pm
<a href="#">Preparing for a New School Year - Primary</a>	Thurs 23rd May	9.30am - 3.30pm

## June Schedule: -

Course Name	Course Date	Course Time
<a href="#">Attendance Intermediate Office User - Primary</a>	Tues 4th June	9.30am - 12.30pm
<a href="#">Preparing for a New School Year - Primary</a>	Thurs 6th June	9.30am - 3.30pm
<a href="#">Preparing for a New School Year - Secondary</a>	Tues 18th June	9.30am - 3.30pm
<a href="#">Preparing for a New School Year - Primary</a>	Thurs 20th June	9.30am - 3.30pm
<a href="#">FMS Advanced</a>	Mon 24th June	9.30am - 12.30pm
<a href="#">Personnel</a>	Mon 24th June	9.30am - 3.30pm

## July Schedule: -

Course Name	Course Date	Course Time
<a href="#">Preparing for a New School Year - Primary</a>	Thurs 4th July	9.30am - 3.30pm
<a href="#">Administrators Guide to NOVA</a>	Tues 9th July	9.30am - 12.30pm
<a href="#">Managing Results Day</a>	Weds 10th July	9.30am - 3.30pm
<a href="#">Managing Results Day</a>	Thurs 11th July	9.30am - 3.30pm

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