



September and October Schedule: -

Course Name	Course Date	Course Time
FMS New User - Central Payment Schools	Monday 15th September	1pm - 4pm
SIMS Administrator - New Office User	Tuesday 16th September	9.30am - 1pm
SIMS Autumn Primary Census	Wednesday 17th September	9.30am - 12.30pm
SIMS Preparing for Post 16 Census	Wednesday 17th September	9.30am - 3.30pm
SIMS Secondary Autumn Census	Thursday 18th September	9.30am - 12.30pm
SIMS Preparing for Post 16 Census	Wednesday 24th September	9.30am - 3.30pm
SIMS Primary Autumn Census	Thursday 25th September	9.30am - 12.30pm
SIMS Secondary Autumn Census	Friday 26th September	9.30am - 12.30pm
SIMS Data Cleansing Consultancy	Tuesday 7th October	9.30am - 12.30pm
SIMS Personnel and Personnel Reporting	Wednesday 8th October	9.30am - 3.30pm
SIMS Cover	Friday 10th October	9.30am - 3.30pm
SIMS School Workforce Census	Thursday 16th October	9.30am - 12.30pm
SIMS Attendance	Monday 20th October	1pm - 4pm
SIMS School Workforce Census	Tuesday 21st October	9.30am - 12.30pm
SIMS Advanced Reporting Skills	Wednesday 22nd October	9.30am - 3.30pm



To book any of the above online training courses, please click the hyper linked course name or visit:
<https://www.schoolicts.co.uk/online-training>



November and December Schedule: -

Course Name	Course Date	Course Time
FMS New User - Bank Account Schools	Monday 10th November	9.30am - 12.30pm
SIMS Exams Organiser - 2 Day Course	Tuesday 11th November	9.30am - 3.30pm
SIMS Assessment Essential Skills - 2 Day Course	Thursday 13th November	9.30am - 3.30pm
SIMS An Administrators Guide to NOVA	Wednesday 19th November	9.30am - 12.30pm
SIMS Data Cleansing Consultancy	Tuesday 25th November	9.30am - 12.30pm
SIMS Curriculum Management Using NOVA T - 4 Day Course	Wednesday 26th November	9.30am - 3.30pm
SIMS Standard Reporting	Friday 28th November	9.30am - 3.30pm
FMS Advanced	Monday 1st December	9.30am - 12.30pm
SIMS Monitoring Attendance	Friday 5th December	9.30am - 12.30pm
SIMS Administrator Intermediate Office User	Thursday 11th December	12.30pm - 4pm
SIMS Lesson Monitor	Friday 12th December	9.30am - 3.30pm
SIMS Data Cleansing Consultancy	Thursday 18th December	9.30am - 12.30pm



To book any of the above online training courses, please click the hyper linked course name or visit:
<https://www.schoolicts.co.uk/online-training>