



January Schedule: -

Course Name	Course Date	Course Time
SIMS Administrator New Office User - Secondary	Tues 7th	9.30am - 12.30pm
SIMS Primary Spring Census	Tues 7th	1pm - 4pm
SIMS Administrator New Office User - Primary	Weds 8th	9.30am - 12.30pm
SIMS Secondary Spring Census	Thurs 9th	9.30am - 12.30pm
SIMS Primary Spring Census	Fri 10th	9.30am - 12.30pm
SIMS Secondary Spring Census	Tues 14th	1pm - 4pm
SIMS Administrator Intermediate Office User - Primary	Mon 20th	9.30am - 12.30pm
SIMS Administrator Intermediate Office User - Secondary	Tues 21st	9.30am - 12.30pm
SIMS Curriculum Management using Nova T - 4 Days	Weds 22nd	9.30am - 3.30pm
FMS Year End	Fri 24th	9.30am - 12.30pm
SIMS Personnel and Personnel Reporting	Mon 27th	9.30am - 3.30pm
SIMS Extended Reporting	Tues 28th	9.30am - 3.30pm

To book any of the above online training courses, please click the hyper linked course name or visit:

<https://www.schoolicts.co.uk/online-training> alternatively, for Distance Learning courses please visit: <https://learning.schoolicts>.



February Schedule: -

Course Name	Course Date	Course Time
SIMS Exams Organiser - 2 Days	Tues 4th	9.30am - 3.30pm
SIMS Attendance Primary	Mon 10th	9.30am - 12.30pm
SIMS Cover	Tues 11th	9.30am - 3.30pm
SIMS Assessment Essential Skills - 2 Days	Weds 12th	9.30am - 3.30pm
SIMS Data Cleansing Consultancy	Thurs 27th	9.30am - 12.30pm

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March Schedule: -

Course Name	Course Date	Course Time
FMS Year End	Mon 3rd	9.30am - 12.30pm
SIMS Curriculum Management using Nova T - 4 Days	Tues 4th	9.30am - 3.30pm
SIMS Standard Reporting	Thurs 6th	9.30am - 3.30pm
SIMS Administrator New Office User - Secondary	Tues 11th	9.30am - 12.30pm
SIMS Exams Organiser - 2 Days	Tues 25th	9.30am - 3.30pm

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April Schedule: -

Course Name	Course Date	Course Time
SIMS Data Cleansing Consultancy	Tues 1st	9.30am - 12.30pm
SIMS Academic Management - Maintaining Student Classes and Timetables	Weds 2nd	9.30am - 3.30pm
SIMS Administrator New Office User - Primary	Thurs 3rd	9.30am - 12.30pm
SIMS Administrator Intermediate Office User - Secondary	Tues 29th	9.30am - 12.30pm
SIMS Extended Reporting	Weds 30th	9.30am - 3.30pm

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